



Finger Lakes Community for Humanistic Judaism

*Kol Haverim – FLCHJ
PO Box 4972
Ithaca, NY 14852-4972*

EXPENSE / REIMBURSEMENT FORM 2021-2022

Check payable to:

Name _____
 Address _____

 City _____ State ____ Zip _____
 Phone # _____
 Amount \$ _____
 (Please attach receipts for reimbursement)
 Submitted by: _____
 Date _____

Please check ONE Expense Category (use another form for a different expense category)

High Holidays	Caring Committee
Hanukkah	Office
Other Holidays	Insurance
Passover	Marketing
Youth Activities	P/O Box
B'nai Mitzvah	Web Hosting
Membership	Travel
Programs	Board
Community Dinners	Storage
Miscellaneous	

Type of Expense	Amount	Note
Art Supplies		
Babysitting		
Books		
Ceremonial		
Food & Party Supplies		
Guests		
Honoraria		
Office Supplies		
Print Services		
Postal		
Rent		
Miscellaneous		
Storage		
Web		
Marketing		
Total		

Comments:

OFFICE USE ONLY
Approved _____
Date _____
Check # _____